



**EXHIBIT "A"**  
**SPECIFIC TASK ORDERS**

August 30, 2023

City of White Sulphur Springs  
PO Box 442  
White Sulphur Springs, MT 59645  
Attn: Mayor Rick Nelson

**Re: Task Order No. 7 – Houston Street Sewer  
White Sulphur Springs On-Call  
Great West Engineering Project No. 1-21278**

Dear Council:

This letter constitutes *Task Order No.7* to our *Agreement for Professional Services* dated February 7, 2022, for the above-referenced Project. Great West's scope of services, schedule of fees, and schedule for completion of these services ("Services") are as follows:

**See Exhibit 1 - Scope of Services**

As compensation for these Services, Client shall pay Great West at hourly rates according to the Schedule of Billing Rates, plus expenses, for an estimated total amount of **\$7,500** as determined by the *Consultant Agreement*. This amount cannot be exceeded without Client's prior written approval.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West at the following address:

Great West Engineering, Inc.  
2501 Belt View Drive  
Helena, MT 59601

**Acknowledgment.** This *Task Order No. 7* is agreed to by the parties, is effective as of the date of this letter, and becomes a part of the *Agreement for Professional Services* between the parties, which is dated February 7, 2022.

**GREAT WEST ENGINEERING, INC.**

A blue ink signature of Collette Anderson, written over a horizontal line.

Collette Anderson, PE

Business Unit Manager \_\_\_\_\_

**CITY OF WHITE SULPHUR SPRINGS**

\_\_\_\_\_  
Rick Nelson, Mayor

\_\_\_\_\_  
Date



## EXHIBIT 1 SCOPE OF SERVICES Houston Street Sewer

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### **Background and Project Understanding**

There have been several wastewater back-up occurrences in the vicinity of Houston Street East between 1<sup>st</sup> Avenue SE and 2<sup>nd</sup> Avenue SE. The City has determined the cause of the back-ups to be an undersized wastewater collection main (currently 4-inch) on Houston Street which serves multiple properties along the street. The City would like to have the approximately 100-to-150-foot section of 4-inch collection main replaced with new 8-inch PVC collection main and tie into the existing manhole at the intersection of Houston Street East and 1<sup>st</sup> Avenue SE.

The following scope of work and associated costs detail the engineering design services in support of the Houston Street Sewer replacement project.

### **Scope of Work**

The following tasks are anticipated for this scope of work.

#### **1. Field Survey and Mapping (\$3,100)**

Great West Engineering (Engineer) will request utility locations and complete a topographic survey of the proposed sewer alignment and connection point. An existing base map will be prepared, showing existing utilities, topography, and identified features.

#### **2. Engineering Design (\$4,400)**

The Engineer will prepare a sewer plan and profile set, a Department of Environmental Quality (DEQ) Sewer Extension Expedited Checklist review form and accompanying design technical memorandum for submission to DEQ for review and approval. The Engineer will provide technical support to ensure the project is completed per DEQ standards.

### **Engineering Services Assumptions and Exclusions to this task order include:**

- The sewer main replacement requires DEQ approval of a designed plan, specifications, and design report.
- Assumes a single trip for a site topographic survey of the sewer line location.
- Site resident project representative (inspection) and construction administration (CA) services are excluded from this task. Such services would need to be contracted separately.
- Bidding services are excluded. It is understood the City intends to perform the construction work for this project.
- DEQ review fees are excluded.
- Permitting services are excluded.