

RESOLUTION NO. 2022-7

A RESOLUTION OF THE CITY OF WHITE SULPHUR SPRINGS, MONTANA, ESTABLISHING AN AMENDMENT TO THE FEE SCHEDULE ADOPTED AND EFFECTIVE AS OF APRIL 7, 2022.

WHEREAS, the City Council adopted Ordinance 2022-379 codifying its new Code of Ordinances at second reading on March 7, 2022, which becomes effective after 30 days; and

WHEREAS, the City Council then adopted Resolution 2022-2 with the updated fee schedule effective April 7, 2022; and

WHEREAS, the City Council has reviewed the fees currently charged and the cost of doing business represented by those fees; and

WHEREAS, the City Council has determined an adjustment is required to address situations when a vendor has purchased a vendor license but may be seen as needing a business license to avoid charging twice for these licenses; and

WHEREAS, the City Council desires to amend the Fee Schedule to address this issue.

NOW, THEREFORE BE IT ORDAINED AND RESOLVED BY THE CITY OF WHITE SULPHUR SPRINGS, MONTANA as follows:

The following amendment to the schedule of fees to be charged based on the listed City Ordinance code section is hereby adopted [see text in bold]:

1.4.1	General Penalty/Administrative fee	
	Administrative Fee.....	\$35.00
	Victim Services fee (if services used)	\$50.00
2.1.3	NSF Handling fee	\$35.00
2.2.2	Public Records Request	
	Routine records, paper copies,	0.25 per page
	Paper copies, non-routine public records, <10 min.....	0.25 per page
	Paper copies, non-routine public records, >10 min.	0.50 per page
	Time over 10 min includes staff time rate	\$30 per hour
	[staff time rate based on hourly rate of pay for staff plus benefits and loss of productivity]	
	Electronic Records,	
	hourly rate (staff time)	\$30 per hour
	hourly rate (professional services)	per the contracted rate
	Media	Actual cost
	Outside processing.....	Actual cost
3.1.2	Alcohol Business License, Annual fee	\$160
3.2.7	Business License	
	General (annual fee)	
	1-3 employees	\$25.00

	4-10 employees.....	\$40.00
	Over 11 employees.....	\$60.00
	Nonprofit, Property Management under 3 dwellings, Attorneys, Medical, Dentists/Orthodontists, Nursing Homes, Senior Care facilities, Hospitals, Mental Health Counselors/Therapists, Accountants, Others exempt by MT law	Exempt
	Out-of-town business doing business with City	
	1-3 employees\$	35.00
	4-10 employees\$	50.00
	Over 11 employees\$	70.00
3.3.3	Itinerant Vendor/Merchant (90-day license)	\$50.00
	Annual license	\$120.00
	Itinerant Vendor/Merchant (with valid license under 3.2.7)	Exempt
3.4.2	Advertising/Handbills.....	\$25.00
3.6.3	Marijuana Business Registration	
4.3.4	Weed Abatement	
	Base Rate (up to 8,600 sq. ft.)	\$200.00
	8,600 - 12,900 = 1.5 x base rate	\$300.00
	12,901 - 17,200 = 2 x base rate	\$400.00
	1 acre = 5 x base rate.....	\$1000.00
4.4.4	Garbage Contractor License fee	
	1-3 trucks\$.....	100.00*
	4-10 trucks\$	150.00*
	*plus a volume fee of \$10/mo per yard based on average estimated collection	
5.2.3	Animal License/Registration Annual fee	
	Spayed/Neutered.....	\$10.00
	Unaltered	\$20.00
5.2.8	Notice and Redemption (Release Fee)	
	Food/Shelter: 1 st offense	\$10/day
	Food/Shelter: 2 nd offense	\$20/day
	Food/Shelter: 3 rd offense within 1 year.....	\$30/day
	Mileage for transportation	state mileage rate
	Out-of-town housing/shelter	Actual cost
5.2.14	Dangerous Dog Impound fee.....	Add'l \$15.00 over Impound fee under 5.2.33
5.2.33	Impound fees – ACO or Law Enforcement impound	
	1 st Offense	\$40.00
	2 nd Offense	\$60.00
	3 rd or subsequent Offense	\$120.00
	Impound fees – mistaken rescue by non-law enforcement	
	1 st Offense (Responsible Person).....	\$35.00
	2 nd Offense (Responsible Person)	\$75.00
5.7.5	Fire Protection Outside City Limits (per response)	
	Minimum fee.....	\$200.00
	Maximum fee.....	Actual Expenses

5.8.4	Fireworks Public Display Permit.....	\$75.00
5.11.2	Public Assembly Permit	\$50.00
6.1.18	Vehicle Removal and Impound over 5 days.....	Tow Bill + \$20/day
7.4.16	Arborist License (plus proof of insurance/bond)	\$50.00
8.1.2	Connection to Public Water Main Tap Application Fee	\$1750.00
	Digging/Tearing up Street/Alley	\$750.00
	Additional fee for street/alley repairs.....	actual cost
8.1.4	Water Shut Off	\$50.00
8.1.5	Delinquency or Late Charge/Fee	\$30.00
	Water Turn on Following Delinquency	\$75.00
8.1.15(A)	Water Turn on Fee	\$50.00
8.4.14	Contractor/Builder Building Water Use Permit	Actual Cost Estimate
8.2.4	Water Well Permit.....	\$40.00
8.2.7	Water Well Appeal Fee	\$20.00
8.3.2	Connection to Public Sewer Main Tap Application Fee	\$1750.00
	Digging/Tearing up Street/Alley	\$750.00
	Additional fee for street/alley repairs.....	actual cost
8.3.3	Private Wastewater System Permit and Inspection Fee	\$100.00
	Private Wastewater System to Public System Plan Inspection Fee	\$60.00
8.3.4	Building Sewer Permit Fees	
	Residential	\$100.00
	Commercial	\$150.00
	Industrial	\$200.00
	Resubmission Fee.....	\$40.00
8.4.6	Wastewater Service Charge and Penalty.....	\$30.00
8.5.1	Wastewater Hauler Business License Fee	\$50.00
8.5.8	Wastewater Hauler Discharge Fees	
	Domestic Wastewater 0-500 gallons.....	\$50.00
	Domestic Wastewater 500-999 gallons	\$80.00
	Domestic Wastewater 1000-1500 gallons	\$100.00
	For every 500 gallons thereafter add	\$50.00
8.5.9	Wastewater Hauler Liability Insurance Amounts	
	Minimum per claimant	\$750,000.00
	Minimum per occurrence	\$1,500,000.00
	City of WSS is listed as additional insured	
9.1.3	Land Use Permit (Building)	\$20.00
9.6.190	Planning Fee Schedule	
	Pre-Application Review	\$250.00
	Pre-application Fee per Lot.....	\$10.00
	Preliminary Plat - Minor Subdivision - Flat Fee	\$750.00
	Preliminary Plat - Minor Subdivision - Per Lot	\$75.00
	Preliminary Plat - Major Subdivision - Flat Fee	\$1800.00
	Preliminary Plat - Major Subdivision - Per Lot	\$75.00
	Final Plat - Flat Fee - Minor Subdivision	\$330.00
	Final Plat - Per Lot - Minor Subdivision	\$25.00
	Final Plat - Flat Fee - Major Subdivision	\$650.00