

MINUTES OF THE CITY OF WHITE SULPHUR SPRINGS, MONTANA
PARKS ADVISORY COMMITTEE MEETING
JULY 19, 2021 – 4:00 P.M.

Carol Berg:

Set next meeting date/time. Wednesdays seem to work pretty well.
Keeping trying to find Master Plan diagram.
Speak with Mark McDanel about ways to improve communication between the Users' Group, the Committee, and the Council
Have Lee Menard review fencing ad/RFP

Kelly Huffield:

Send Pattie Race for this Place Names/Address list.
Ask Beth Hunt about how the Committee would post Short fundraiser on Facebook

Maggie Johnston-Roatch:

Draft PR documents for Short Park fundraising campaign
Speak with City about *Adopt a Spot* program and draft agreements. .

Pattie Berg:

Finalize list for CORR process.
Locate supervisor for tennis court installation.

Call to Order

Chair Berg Called the meeting to order at 4:05 p.m.
Committee Members Present: Chair Berg, Kelly Huffield.
Others Present: Pattie Berg/City Council Liaison.

Approval of Minutes

Approval of Minutes of June 30, 2021 meeting deferred due to lack of quorum

Committee Member Additional Items for Discussion/ Reports on Assignments

Chair Berg gave Liaison Berg the information she received from Mark McDanel. It will be placed on the shared drive. Otherwise, this item was deferred

Election of Officers

Deferred due to lack of quorum. Kelly Huffield said she is absolutely not willing to take on the Chair position. Given this, elections for vacant positions (Chair and Vice Chair) will be held at the next meeting.

McStravick Park Bid Processes Update

Liaison Berg explained that, during the July 6, 2021 Council meeting, a discussion was held about the change in scope, and costs, for rehabilitating the tennis court. Ms. Berg documented this discussion in a 7/15/21 memo to the Committee (attached.) The bottom line is that, following discussion, the Council has directed the Mayor (and the Committee) to proceed as follows:

- Warranty information needed to be collected from the 3 bidders;

- A contract for the lift/seal is to be awarded upon receipt of warranty information; and
- The panelized court will be placed over the lifted surface.

Liaison Berg has since collected warranty information. Rock Hard Construction from Townsend, was the low bidder and also gave the best warranty. She believes the Council will approve this bid at its July 22, 2021 meeting. Liaison Berg also said that, with the Council’s July 6, 2021 direction, the decision about the surface has now been made. That means the Committee can move forward on other aspects of this project. She strongly encouraged the Committee to seek funds to assist in this project, before work is done, because the possibility of being awarded a grant to reimburse costs already spent is unlikely at best.

Liaison Berg said that, at her class reunion, the topic of pickle ball came up. She explained what was going on with the tennis court and one of her classmates who also has a cabin here gave her a \$100 donation to be used for the tennis court project. The classmate’s twin brother also arranged for a couple pickle ball players from Helena to come to WSS to do a pickleball “workshop” once the court is ready to play.

Discussion/Recommendation regarding Ground Covering at Bair Park

At his 6/30/21 presentation to the Committee, Mark Pryor recommended that the City use pea gravel as ground covering under the structures at Bair Park. At that time, the Committee decided to consider the information Pryor provided and make a recommendation to the Council.

Liaison Berg had drafted a memo to the Council for the Committee Chair’s signature (enclosed). The draft memo repeated the Committee’s February 5, 2021 recommendation to use Engineered Wood Fiber for ground covering under playground equipment. The draft memo also:

- Gives the Council the option to use an alternative surface if the fall height is less than 5 feet, which would be consistent with the new rules promulgated by the Montana Office of Public Instruction.
- Recommends the City prepare a long term plan insuring its parks are safe and accessible, as defined by the ADA; and
- Recommends that the City require that any supplier of ground surfacing material provide the City with ASTM certification that their product meets the impact attenuation standards.

The Committee reviewed the draft memo. It was agreed that the Committee’s role was to provide the best possible information, and it would be up to the Council to decide what to do with that information. Because the draft memo repeated the Committee’s February 5 recommendation, it was felt that no additional vote was needed, and the Committee directed the Liaison to deliver the memo, as drafted, to the Council.

Info about grant opportunities from 6/3/21 zoom call

Pattie Berg explained that, earlier on July 19th, Ms. Frazer called to let her know she would not be able to attend because she had just gotten the data she needed to make maps for the Crazy Mountain fires.

Review PR Documents for Short Land Donation (Maggie Johnston-Roatch)

Deferred. Ms. Johnston-Roatch promised to provide a written update on June 17, 2021, but none has been received. P. Berg had texted her and asked her to place the draft document on the shared drive, but they are not there. Ms. Johnston-Roatch said she would be at this meeting, but is absent and has not spoken with the Chair. The Committee members agreed that this needs to get done. The delay means we have missed both the July 4th and Red

Ants Pants fundraising windows. The Committee cannot miss the Labor Day window, and we still need to solicit names to be selected by the family to be voted on.

Chair Berg will speak with Ms. Johnston-Roatch and Kelly Huffield will speak with Beth Hunt about getting the contest information on the All School Reunion and Meagher County Community Center Facebook pages.

CORR Process: List of Names for Step 1 (Envisioning) Process

The Committee was concerned that, given the date, it may be pushing it to hold this meeting on August 4th. Via cell, and Ms. Metcalf assured the members that this schedule would still work. With the exception of the *Race for this Place* group, the Committee finalized the names for the invite list. Liaison Berg said she would look for missing addresses, and Ms. Huffield said she would send her the names/addresses of the *Race for This Place* Sponsors. The final list will be sent to CORR no later than July 21, 2021.

Public Comment

No public present or on zoom.

Next Meeting

Chair Berg will contact members and set the next meeting date.

Adjournment

The meeting was adjourned at 5:00 p.m.