**City of White Sulphur Springs, Montana**

**Parks Advisory Committee’s “Master List”**

**as of September 23, 2020**

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| **ACCOMPLISHMENTS/DONE** | **Date Done** | **Comments** |
| * Parks Safety Inspection
 | 7/28/20 |  |
| * Adopt By-laws
 | 9/23/20 | Amended doc to City 9/28/20. |
| * Memo to Mayor providing recommendations/resources to correct “Fatal Flaws”
 | 9/9/20  | Memo approved 9/9/20. Issues addressed:* Ground covering needed: Springs & Bair Park.
* Address Vandalism
* Paint teeter totter, merry go round at Springs Park,
* Teeter totter: Install cushioning to avoid crushing/falling injuries. Repair totter plank.
* Swing sets in Bair and Springs Parks recommendation.
	+ Springs: 2 belt seats, one toddler, and one accessible.
	+ Bair: 3 belt seats, one toddler.
* Bair: Replace plastic stairs, 2 missing handles.
* Rules of play/equipment age signage by spring
* Weed control at both parks, mowing at Bair Park.
 |
| * Are Radar Park porta potties on City property?
 | 9/9/20  | Kelly spoke with Mr. Gudmudson. Porta potties are on City property.  |
| * Purchasing Policy
 | 9/23/20 | Jen drafted, Council approved.  |
| * Tennis Court Project Completed Items:
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| * ID Point of contact with USTA for grant application/ consultation/technical advise
 | 9/23/20 | C. Berg: equipment possible, probably not court costs.  |
| * + Budget for McStravick Park project / fundraising.
 | 9/15/20 | To Council 9/15/20. |
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| **FATAL FLAWS** | **Assigned to/Date Assigned:** | **Comments** |
| * 9/9/20 - All known issues addressed
 | 9/10/20 - City | Committee recommends annual safety inspections  |
| * ADA accessibility issue
 | P. Berg 9/16/20 | Identified 9/11/20. PB doing research.  |
| * Ground cover
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| * Equipment
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| * Paths
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| **T0 DO** |  |  |
| **GENERAL /CONCEPTUAL/ PLANNING TASKS** |  |  |
| * Barn Quilt on the building in south Radar Park
 | K Huffield 8/10/20K. Huffield 9/9/20 | Winter projectWill request permission from City Council on 9/15/20. Mayor said to stop in. |
| * Street light installation at Joanna’s park
 | K Huffield 9/9/20 | Hole is dug. Light is in ambulance barn. Install should be done soon.  |
| * Defined sledding area for kids.
* Possible creation of a hill for rolling and sledding down in Bair Park area
 | P. Berg 8/10/20P. Berg 9/9/20 | Pattie will check with City. (No plans per Mayor.)Pattie to ask about “Deadman’s Hill”. Dead end street N of Castle. |
| * Write a Parks Master Plan including:
 |  | Good winter project. |
| * Conducting a Community Parks/Rec needs assessment
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| * + Plan For undeveloped area east of Bair Park
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| * + BMX hill
 | C. Berg 8/10/20 | Speak with users, This may be a “Wish List” Item |
| * + Folf course
 |  |  |
| * + Walking path
 | C. Berg 8/10/20 | Will check on this.  |
| * + Is Rotary still thinking about a Gazebo at Bair Park?
 | R. Dupea 8/20/20 |  |
| * Adult workout equipment
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| **Parks:**  |  |  |
| * Porta potties at each Park
 | 8/10/20 | Mayor: City owns porta potties; baseball club rents 2 for the fields.  |
| * + Need easement behind the Hair Hut for Joanna’s Park?
 | P. Berg 9/23/20 | Let Mayor know committee recomemdns putting porta potty on City property near trees in park  |
| * Handwashing Stations like they have at RAP festival.
 |  | Avoid types that sanitizer can be taken. See link.[https://www.gametime.com/products/sports-and-park-amenities?orderby\_sort=productPrice%7Casc&limit=12&search%3Aregion=&category\_group=6&category%3Atypes[]=571&sort=productPrice%7Casc](https://www.gametime.com/products/sports-and-park-amenities?orderby_sort=productPrice%7Casc&limit=12&search%3Aregion=&category_group=6&category%3Atypes%5b%5d=571&sort=productPrice%7Casc) |
| * Fix/repair gaps in tire snake in Springs Park
 |  | In conjunction with ‘fatal flaw’ ground cover project |
| * Options for gopher control at Bair Park
 | City | Explore options over winter; have a plan by Spring. Mr. Dupea suggested traps w/poison may be an option, but said we will not win against gophers. JD: Traps need moved when children are in the park |
| **Tennis Court** |  | **Focus of 8/24/20, 9/9/20 meetings** |
| * RFP for tennis court rehab
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| * Identify in kind/local resources/costs to prepare surface for panelized system (if applicable).
 | 8/24/20C. Berg, K. Huffield9/9/20. R. Dupea | P/C with Josh Charles. See Minutes. Rotary responsible for soliciting donations?  |
| * Prepare USTA association grant application
 | C. Berg 9/23/20 |  |
| * ID Point of contact at Pickle Ball Assn
 |  |  |
| * Prepare Pickle ball association grant application
 |  |  |
| **Tennis Court** (Continued) | **Assigned to/Date Assigned:** | **Comments** |
| * Fundraising campaign plan
 | 8/24/20 – all9/9/20 |  |
| * + Prepare Article for paper
 | C. Berg 9/23/20 |  |
| * + Come to meeting with fundraising
 | All 9/23/20 |  |
| * + Prepare Site Plan
 | C. Berg 9/23/20 |  |
| * + Source for small tennis balls, borrowed aquarium
 | K. Huffield 9/23/20 |  |
| * Remove bushes pushing on fence and suckering.
 | City |  |
| * Get estimates to install low trees/shrubs
 | 8/24/20 | Possible grant item.  |
| * Cost to install drip system for trees
 | P. Berg 9/9/20 | Electricity in/around the area for irrigation timer? Dripline vs sprinkler system discussed, with no resolution. NWE install electricity at no charge? |
| * Get estimates for parking area
 | P. Berg 9/9/20  | Request from City. Location TBD.  |
| * Cost to install voluntary fee box.
 | P. Berg 9/9/20  | Is the one in the budget tough enough? Do further checking |
| * Cost to install bleachers
 |  |  |
| * Council Action needed: 1) approval to fundraise; 2) ID $ set aside for tennis court. Next meeting 10/5/20
 | C. Berg 9/23/20 | Carol will speak with Mayor |
| * Accessibility
 |  | PB checking on this in conjunction with playgrounds.  |
| Other TO DO’s  |  |  |
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| **WISH LIST ITEMS** | **Assigned to/Date Assigned:** | **Comments** |
| * Find master plan/landscape architect plan from the ‘90’s
 | Mayor Nelson | If he can’t find it, check newspaper archives. |
| * Cost of Additional Equipment:
* Younger child’s piece of playground equipment at Bair Park
* Older child’s piece of equipment at Springs Park
 | C. Berg and J. Frazer 8/10/20 & 8/24/20 | Jen: Jane Townsend may have information.School is getting new equipment. See if City can have old.  |
| * Replace/Repair aluminum slide in Springs Park
 | 9/9/20 | These are still being sold, but have larger pads at top of stairs.  |
| **ROLLER/SKATE PARK** |  |  |
| * Council instructions 7/21/20:
* Contact Pearl Jam organization/ Angela McDaniel to get instructions on how to move forward.
* Work with Pearl Jam org and City to get facility completed.
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| * ID location & size
 | C .Berg 8/24/20 | Committee discussion: Speak with McDanels. Suggest a user group be formed to take on this project. Committee will assist, as needed.  |
| **OTHER:**  |  |  |
| * Ice Skating Rink
 | P. Berg 8/24/20 | Pattie will speak with City about plans.  |
| * “Adopt a Spot’s (ID spots, and possible groups to maintain them.)
 |  | Budget for signs recognizing the groups doing the work.  |
| * In town access to Smith River for floating, picnics, and fishing
 | 8/10/20 8/24/20 C. Berg | Mayor mentioned possible donation of land near (on?) river.May know of someone else willing to allow access.  |
| * .Porta Potty enclosures
 |  |  |
| **OTHER** |  |  |
| * Dog Park – Mentioned at Council meeting. Feasibility? Demand? Location? Etc.
 |  | Crew: This would negatively affect work Connie has been doing to enforce leash law. Plenty of good options in and just outside of town.  |
| * Discussions with Rodeo Assn to more fully utilize rodeo grounds’ open space.
 |  | 8/10/20. This is private property. May be a long term discussion, but no action at this time.  |