

CITY OF WHITE SULPHUR SPRINGS, MONTANA
PARKS ADVISORY COMMITTEE’S “MASTER LIST”
AS OF DECEMBER 10, 2020

FATAL FLAWS	Assigned to/Date Assigned:	Comments
<ul style="list-style-type: none"> 9/9/20 - All known issues addressed 	9/10/20 – City 12/10/20 -PBerg	Committee recommends annual safety inspections Find out when the replacements will be installed.
<ul style="list-style-type: none"> ADA accessibility and general safety issues 	P.Berg 12/10/20	See 10/7/20 meeting agenda materials. Check on pea gravel at schools. Draft City memo for Committee review.
TO DO	Assigned to/Date Assigned	Comments
GENERAL /CONCEPTUAL/ PLANNING TASKS		
<ul style="list-style-type: none"> Street light installation at Joanna’s park 	K Huffield 12/10/20	Can it be installed, or does it need to wait for spring?
<ul style="list-style-type: none"> Defined sledding area for kids. 	P. Berg 12/10/20	MMIA has been contacted re: liability for designating sledding hill on 2 nd Ave between Baker and Badger. May require City Council policy direction
<ul style="list-style-type: none"> Write a Parks Master Plan including: <ul style="list-style-type: none"> Conducting a Community Parks/Rec needs assessment Plan For undeveloped area east of Bair Park BMX hill Folf course Walking path Is Rotary still thinking about a Gazebo at Bair Park? Adult workout equipment 		Good winter project. See Toolkit in 7/20/20 Meeting materials.
	C. Berg 8/10/20	Speak with users, This may be a “Wish List” Item
	C. Berg 8/10/20	Will check on this.
	R. Dupea 8/20/20	
	10/7/20	10/7/20: Gametime Grant in 2021?
Parks:		
<ul style="list-style-type: none"> Handwashing Stations like they have at RAP festival. 		Avoid types that sanitizer can be taken. See link. https://www.gametime.com/products/sports-and-park-amenities?orderby_sort=productPrice%7Casc&limit=12&search%3Aregion=&category_group=6&category%3Atypes[]=571&sort=productPrice%7Casc
<ul style="list-style-type: none"> Fix/repair gaps in tire snake in Springs Park 		In conjunction with ‘fatal flaw’ ground cover project
<ul style="list-style-type: none"> Options for gopher control at Bair Park 	City	Explore options over winter; have a plan by Spring. Mr. Dupea suggested traps w/poison may be an option, but said we will not win against gophers. JD: Traps need moved when children are in the park
Tennis Court Project:		
	Assigned to/Date Assigned:	Focus of August, September, October and December, 2020 meetings
<ul style="list-style-type: none"> Is Rotary available to ‘source’ donated materials for this (and maybe other) project? 	R. Dupea 9/9/20	
<ul style="list-style-type: none"> Prepare USTA association grant application 	C. Berg 12/10/20	Followed up. Waiting to hear back (2 weeks)
<ul style="list-style-type: none"> ID Point of contact at Pickle Ball Assn 		
<ul style="list-style-type: none"> Prepare Pickle ball association grant application 		
<ul style="list-style-type: none"> Fundraising campaign plan <ul style="list-style-type: none"> Come to meeting with fundraising ideas Work with Steve Ferrity on 3D Model Source for small tennis balls, borrowed aquarium 	All - Ongoing C. Berg 10/7/20 K. Huffield 9/23/20	Tom Totic shared some fundraising ideas. See 10/28 minutes 10/7/20 – Carol had spoken with him; pending. Costs in 10/7/20 minutes. JFrazer email – ping pong balls instead?

TO DO'S (continued)		Comments
Tennis Court to do's (continued)		
• RFP for Phase I work		City to remove spaulded areas. Seek bids for rest. See 8/24/20 Minutes for Josh Charles' instructions/specs/materials info.
• RFP for Phase II work		
<ul style="list-style-type: none"> ○ Parking Area ○ 2nd door (to court from parking area) ○ ADA accessible path ○ Voluntary fee box ○ Remove bushes pushing on fence and suckering ○ Fix fence ○ Other? 		
• RFP for Phase III:		
<ul style="list-style-type: none"> ○ Landscaping work (install trees; what else?) ○ Drip system for trees ○ Cost to install voluntary fee box. ○ Cost to install bleachers ○ Other? 	P. Berg 9/9/20	Dripline vs sprinkler system discussed, with no resolution. Would NWE install electricity at no charge via grant or just donation? Is the voluntary fee box one in the budget tough enough? Do further checking
Other To Do's:		
• Bair Grant	12/10/20	To be included as agenda item for 1/6/21 meeting
• Amend By-laws	12/10/20 P. Berg	Amended. Need Robert's signature before this can go to the City.
• Game Time Grant (last one was due 10/31/20)		10/7/21: Revisit in August of 2021.
WISH LIST ITEMS		Assigned to/Date Assigned
• Find master plan/landscape architect plan from the '90's	Mayor Nelson P. Berg 9/28/20 C.Berg 10/7/20	If he can't find it, check newspaper archives. (Nothing yet 9/28/20) Sent email to Jason asking about this. No response. Carol will ask Jason when she talks about fundraising article
• Cost of Additional Equipment: <ul style="list-style-type: none"> ○ Younger child's piece of playground equipment at Bair Park ○ Older child's piece of equipment at Springs Park 	C. Berg and J. Frazer 8/10/20 & 8/24/20	School gave its equipment away. Jen: Jane Townsend may have information.
• Replace/Repair aluminum slide in Springs Park		9/9/20 These are still being sold, but have larger pads at top of stairs.
• Ball Machine for Tennis Court		Suggested by Mr. Tosic 10/28/20
SKATE BOARD PARK		
• Council instructions 7/21/20: <ul style="list-style-type: none"> ○ Work with users and Pearl Jam to get facility built. 	C. Berg 12/10/20	Has spoken with Pearl Jam org; appointment with Mark McDanel. Suggest a user group be formed to take on this project. Committee will assist, as needed.
• Location & size?	12/10/20	City Council decision
OTHER:		
• Ice Skating Rink		12/10/20 – Mayor said no plans to do a rink. In the past, rink was built on school property.
• "Adopt a Spot's (ID spots, and possible groups to maintain them.)		Budget for signs recognizing the groups doing the work.
• Rolling and sledding hill in Bair Park area.		
• Porta Potty enclosures		

ACCOMPLISHMENTS/DONE	Date Done	Comments
<ul style="list-style-type: none"> • Dog Park – Mentioned at Council meeting. Feasibility? Demand? Location? Etc. 		Crew: This would negatively affect work Connie has been doing to enforce leash law. Plenty of good options in and just outside of town.
<ul style="list-style-type: none"> • Discussions with Rodeo Assn to more fully utilize rodeo grounds' open space. 		8/10/20. This is private property. May be a long term discussion, but no action at this time.
<ul style="list-style-type: none"> • Parks Safety Inspection 	7/28/20	
<ul style="list-style-type: none"> • Memo to Mayor providing recommendations/resources to correct "Fatal Flaws" 	9/9/20	Memo approved 9/9/20. Issues addressed: <ul style="list-style-type: none"> • Ground covering needed: Springs & Bair Park. • Address Vandalism • Paint teeter totter, merry go round at Springs Park, • Teeter totter: Install cushioning to avoid crushing/falling injuries. Repair totter plank. • Swing sets in Bair and Springs Parks recommendation. <ul style="list-style-type: none"> ○ Springs: 2 belt seats, one toddler, and one accessible. ○ Bair: 3 belt seats, one toddler. • Bair: Replace plastic stairs, 2 missing handles. • Rules of play/equipment age signage by spring • Weed control at both parks, mowing at Bair Park.
<ul style="list-style-type: none"> • Are Radar Park porta potties on City property? 	9/9/20	Kelly spoke with Mr. Gudmudson. Porta potties are on City property.
<ul style="list-style-type: none"> • Purchasing Policy 	9/23/20	Jen drafted, Committee approved.
<ul style="list-style-type: none"> • Porta potties at each Park 		
<ul style="list-style-type: none"> ○ Need easement behind the Hair Hut for Joanna's Park? 	9/23/20	Committee recommended placing porta potty on City property, by trees.
<ul style="list-style-type: none"> • Barn Quilt on the building in south Radar Park 	12/10/20	Completed, but installed on wrong side of the Building. Move next time the building is stained.
<ul style="list-style-type: none"> • In town access to Smith River for floating, picnics, and fishing 	8/24/20 12/10/20	10/7/20 - Short Family is going to donate park and near (on?) river. Carol Berg may know of someone willing to allow River access. (Coordinate with Short donation to have exit/entry points?) Committee has no role right now. May change in the future. Pay attention to safety/security/vandalism issues.
<ul style="list-style-type: none"> • Tennis Court Project Completed Items: 		
<ul style="list-style-type: none"> • ID Point of contact with USTA for grant application/consultation/technical advise 	9/23/20	C. Berg: equipment possible, probably not court costs.
<ul style="list-style-type: none"> • Budget for McStravick Park project / fundraising. 	9/15/20	To Council 9/15/20.
<ul style="list-style-type: none"> • Get Council to 1) approve fundraising; 2) set aside \$ for tennis court. 	10/5/20	
<ul style="list-style-type: none"> • Prepare Site Plan 	10/7/20	
<ul style="list-style-type: none"> • Prepare Article for paper 	12/10/20	October, November, & December 2020 Articles published.
<ul style="list-style-type: none"> • Identify in kind/local resources/costs to prepare surface for panelized system (if applicable). 	8/24/20 10/7 & 10/28/20 12/10/20	Held P/C with Josh Charles. See Minutes. City will do prep work. Committee recommended all prep work except removal of spaulded areas be bid.
<ul style="list-style-type: none"> • Get estimates to install low trees/shrubs 	12/10/20	Grant received – 8 trees for City/8 for schools.
<ul style="list-style-type: none"> • Surface purchased!!!! 	12/10/20	Savings of \$10,000 that can be used for other Parks CIP projects.