

City of White Sulphur Springs

The regular meeting of the City Council was held on July 19, 2022 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg
Ron Coleman
Rick Ellison – not in attendance
Lee Blanchard

A. Call Work Session Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

Council Discussion:

1. 2022-2023 Budget

Discussion and/or Action

Continued from Work Session of June 21st. Discussion as to schedule for work and hearings, with Resolution for adoption of the budget to be held no later than September 6, 2022 in accordance with state law. (per §7-6-4024: budget to be finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from DOR; and §7-6-4021: a preliminary hearing on the budget is to be held with appropriate notice prior to passage of such resolution)

Accept Public Comment

Possible Motion: Move to schedule budget hearings as discussed for approval of the 2022-2023 Budget on or before September 6, 2022.

The Mayor, Council, and City Clerk-Treasurer went through the General Fund and accounts.

The Mayor proposed to:

Increase the General fund Council Travel by \$280 to a total of \$1,250.

Increase the General fund Mayor Employer Contributions, due to participating in MPERS and Empower 457 PERS retirements, by \$67 to a total of \$850.

Increase the General fund Mayor Travel by \$163 to a total of \$1,750.

Increase the General fund City Court Personal Services by \$150 to a total of \$18,000.

Increase the General fund City Court Office Supplies & Materials by \$430 to a total of \$1,500.

Increase the General fund Financial Services Travel by \$114 to a total of \$2,500.

Decrease the General fund Financial Services Other Purchased Services by \$1,021 with a total of \$5,000.

Increase the General fund Financial Services Audit from \$10,000 to \$12,000.

Increase the General fund Facilities Administration Repair & Maintenance Supplies from \$30,000 to \$35,000, due to installation costs to build an exit door with outside ramp/handrail by the Judges bench cost of approximately \$10,000.

Increase the General fund Central Communications Telephone by \$94 to a total of \$6,500.

Increase the General fund Law Enforcement Services Contract Payment for one Deputy of \$75,000 minus the Special Police District taxes milled for 2022-2023, budget for \$20,000 possibly, but will wait until the mills are set. Last Year the mills were 45.71 X \$1512.90 a mill = \$69,154.66, (\$75,000 minus the \$69,154.66 = \$5,844)

Increase the General fund Road & Street Services Gas, Diesel, Oil, and Tires from \$7,500 to \$9,000.

Increase the General fund Propane from \$10,000 to \$12,500.

Increase the General fund Animal Control Services Gas, Diesel, Oil, and Tires by \$216 with a total of \$1,500.

Increase the General fund Parks Gas, Diesel, Oil, and Tires by \$533 with a total of \$1,500.

Decrease the General fund Parks Concrete by \$15,500 to \$500.

The Mayor and Clerk-Treasurer will have the enterprise funds and the City Employee Salaries ready for the Council to review in the next couple of weeks. The City will receive our 2022 Certified Taxable Valuation Information to find out what a mill is worth the first week of August sometime and then the Clerk-Treasurer will fill out the Determination of Tax Revenue and Mill Levy Limitations form to find out the mill amount.

The Mayor would like to fill full the Fire Department's budget request for continuing education and training \$2,500, one camera for \$1,500, and a gas detector for \$1,000.

The Mayor would like to have two Flagpoles away from the building at City Hall.

The Mayor would like to purchase two more handicap accessible porta potties.

The Mayor would like to purchase the GIS mapping program for the water and sewer. It would be about \$35 a month for the cloud based GIS mapping program.

The Mayor would like to build a City Shop Pole Barn Shell & Floor and then the Electrical maybe next Fiscal Year.

The Mayor said that he would like to replace the City Hall's lighting with LED lights and replace the windows but they are not necessities.

The Mayor said that he would like to build an exit door with an outside ramp/handrail next to the City Judge's Office that could cost approximately \$10,000.

The Parks Committee Advisory Chair, Jen Frazer, presented the Parks' budget request discussion for the Council's review.

Parks Committee FY22-23 Request

7/15/2022

Line Item	P r o j e c t s							Commit tee FY22-23 Request	Comments
	McStravick Park	Bair Park Fall Zones (contract)	Springs Park Fall Zones	Spikes Happy Trails	Misc: Fatal Flaws/ Ongoing Maintenance	Misc: Security	Misc: Sleigh Hill Baker to Badger		
Personal Services	1,200.00	9,500.00	3,000.00	1,800.00	-	-	-	15,500.00	
Salaries Extra Help	1,250.00	-	-	-	-	-	-	1,250.00	
Employer Contributions	162.50	-	-	-	-	-	-	162.50	

Supplies	229.00	1,750.00	-	-	760.00	98.76	296.26	3,134.02	
Repair & Maintenance Supplies	-	-	-	-	-	-	-	-	
Gas, Oil, Diesel, Tires	-	-	-	-	-	-	-	-	
Communication & Transportation	-	-	-	-	-	-	-	-	
Publicity, Subscriptions & Dues	-	-	-	-	-	-	-	-	
Memberships & Registration Fees	-	-	-	-	-	-	-	-	
Repair & Maintenance Services	-	-	-	-	-	-	-	-	
Travel	-	-	-	-	-	-	-	-	
Training Services	-	-	-	-	-	-	-	-	
Other Purchased Services	-	-	-	-	-	-	-	-	
Concrete	-	-	-	-	-	-	-	-	
Sand/Gravel/Asphalt/Dirt	-	-	-	-	800.00	-	800.00	1,600.00	
Machinery & Equipment	900.00	900.00	-	-	-	-	-	1,800.00	
Sub total (no grants)	\$ 3,741.50	\$ 11,250.00	\$ 3,000.00	\$ 1,800.00	\$ 1,560.00	\$ 98.76	\$ 1,096.26	\$ 23,446.52	
Plus Accessibility Requirement	11,581.17	2,456.00						14,037.17	ADA Requires up to 20% when work is an alteration
Total Budget w/Accessibility	\$ 15,322.67	\$ 13,706.00	\$ 3,000.00	\$ 1,800.00	\$ 1,560.00	\$ 98.76	\$ 1,096.26	\$ 37,483.69	

The Parks Committee Advisory Chair, Jen Frazer, handed out the FY 2022-2023 Priorities, Fundraising Ideas, completed projects, surveying of the Parks, signs, outhouses ADA accessible, and maintenance items handouts for Council review and to be thinking about for the future.

Pattie Berg handed out handouts about the Code Compliance, (Why does White Sulphur need Code Enforcement/Code Enforcement Duties/How to staff the Code Enforcement function/and the Cost to staff Effective Code Enforcement) and handouts for the Job Description, Code Enforcement Officer, from Belgrade, MT and the City of Bozeman's Code Compliance Officer class specification for the Council's review. There was a discussion about hiring a person to do the Code Enforcement Officer because the Mayor has enough to do already with employees and regular day to day office issues. The cost to find an independent contractor to perform the duties for about \$16,000 a year. There was a discussion about if the current Mayor would want to or have the time to deal with situations that at times could be confrontable with the code enforcement issues. The Mayor said that he does not have a problem at all letting residents know when they are in violation of the City Ordinance Code and coming up with a plan to come into compliance. The Mayor said that he wouldn't have a problem doing the Code Enforcement Officer position. Susan Wordal will research the legalities of hiring an independent contractor or an employee to do this work.

The Mayor said that the Clerks have a Summit training in Great Falls on July 27th so it might be too early to have updated proposed budget figures by the August 1st Regular Meeting. The Mayor said that the Council should have the updated preliminary budget with the enterprise funds the week of the 8th – 10th for reviewing at the work session on August 16th. The Mayor said that there might have to be an extra meeting on August 30th to pass the Preliminary Budget before the Final Adoption of the Budget on September 6th.

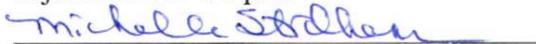
C. Comments/Discussion

1. Future Business
2. Mayor's Comments—Rick Nelson
3. Council Comments/Discussion
 - a. President of the Council—Pattie Berg
 - b. Council Member—Ron Coleman
 - c. Council Member—Rick Ellison – not in attendance
 - d. Council Member—Lee Blanchard

D. Claims Signing/Motion to Approve the Bills

E. Motion/Vote to Adjourn the Meeting

The Mayor asked the Council if there is a motion to adjourn the meeting. Lee Blanchard motioned to adjourn the meeting. Ron Coleman seconded the motion. All said Aye. Meeting adjourned at 9:00 pm.



Michelle Stidham—Clerk-Treasurer



Mayor – Rick Nelson