

City of White Sulphur Springs

The regular session meeting of the City Council was held on February 15, 2022 at 6:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg
Ron Coleman
Stacy Menard
Rick Ellison

A. Call Regular Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

E. Public Hearing

1. 1st Reading: Ordinance 2022-379: Codification of Revised City Code

1st reading of Ordinance 2022-379 adopting the Codification of the revised City Code, which includes Attachment A: the new Code of Ordinances, and Attachment B: amendments and alterations to the new Code of Ordinances. A Memorandum explaining the changes incorporated into the reorganized City Code has been provided.

Proposed Motion: Move to approve Ordinance 2022-379 adopting the new Code of Ordinances in Attachment A and the amendments or alterations in Attachment B. OR, Move to approve Ordinance 2022-379 adopting the new Code of Ordinances in Attachment A and the amendments or alterations in Attachment B together with the changes made during discussion.

The Mayor, Council, and City Attorney discussed the Codification City Code. Susan Wordal said moving forward an ordinance when it is passed will read as “Ordinance No. 2022 – “, an example would be Ordinance No. 2022 – 1 so that it is clear with the date and then the numbering of the number so that it is easy to know how many ordinances were passed each year. Attachment A – Code of Ordinances. Attachment B, Sections B-1 thru Sections B-12 were discussed. Susan Wordal said that the “red” strike outs will be cleaned up with the final document. It was suggested that more time was needed to review the document as some of the Council did not receive the documents until today. Clerk – Treasurer, Michelle Stidham, said that the Agenda and the information is always uploaded to the City’s website the Thursday or Friday before each meeting. The Clerks will make sure to print out each Agenda and the information for each of the Council’s file folders at City Hall. The Council reviewed the Kennel License Requirements section but this will need to be set aside wait until future discussions, the changes are bigger than expected. Page 10 Section B-12, 8.1.7 Location of Stop Boxes and Cutoffs (A), to say “ the City will provide reasonable notice, “minimum of 24 hours”, to the

property owner and any resident of the need to replace the stop box or curb box and shall arrange for a suitable time to enter onto the property for that purpose, unless an emergency requires immediate access to the location. Pattie Berg motioned to approve the 1st reading of Ordinance 2022-379 adopting the new Code of Ordinances in Attachment A and the amendments or alterations in Attachment B together with the changes made during the discussion as amended. Stacy Menard seconded the motion. All said Aye. Motion carried and passed.

F. Old Business

1. Ratify Great West Contract and Task Order(s)

Council to ratify Mayor's signature on City Engineer/Planner Agreement and any task orders resulting from the Council meeting on February 7, 2022 as to grants and projects. Continue any discussion/update as to grant proposals being submitted.

Proposed Motion: Move to ratify the Mayor's signature on the City Engineer/Planner Agreement and Task Order # ____, approving plan for grant submittal(s) as outlined by Task Order # ____.

The Mayor asked if there was a motion to ratify the Mayor's signature on City Engineer Planner Agreement and any task orders resulting from the Council's meeting on February 7, 2022 as to grants and projects. Continue any discussion/update as to grant proposals being submitted. Stacy Menard motioned to ratify the Mayor's signature on the City Engineer/Planner Agreement and Task Order #1, approving plan for grant submittal(s) as outlined by Task Order #1. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

Motion/Vote to Adjourn Meeting

The Mayor asked if there was a motion to adjourn the regular session. Stacy Menard motioned to adjourn the regular session meeting. Ron Coleman seconded the motion. All said Aye. Motion carried and passed. Meeting adjourned at 7:05 pm.

WORK SESSION, (Starts Directly After Regular Session) 7:12 pm

A. Call Work Session Meeting to Order

B. Council Discussion:

1. Future Projects and Agenda Items

Council to discuss and prioritize future projects and Agenda items between now and the end of the fiscal year, or beyond. This will include identifying any issues for the Council's focus; creating any task lists for referral to the City Engineer/City Planner, the Public Works Department, the City Attorney; and any planning required. This is an open format discussion.

The Mayor said that the Council will discuss and prioritize future projects and agenda items between now and the end of the fiscal year, or beyond. The Mayor said that the future projects list are; the water main line transmission phase IV (from the water tank to the phase 111 project), the catwalk to the reservoir (the catwalk is about ready to fall into the reservoir), finishing the tennis court, surveying McStavick and Spike's Happy Trails park, fixing the fall zones in the parks (needing grant funds as they are very expensive) Jen Frazer will email the Council her Parks Advisory Committee, FY 22 Priorities handout, still needing someone with a truck/trailer to pick up the last pallet of paneling & posts in Bozeman, a new City Shop, a new City pick up truck, and spending some of the gas tax – special road street allocation (HB473) project funds (\$12,793 year 2018/\$27,344 year 2019/\$39,112 year 2020 /\$39,032 year 2021 and the current \$ year 2022 (not yet requested for \$33,647). The Mayor said that Great West Engineering will be touring the City Facilities on February 22nd. It was suggested to develop an

excel spread for all of the City Shop's equipment maintenance schedule. It was suggested to update the City's CIP and Land Use Ordinance (Zoning) documents with Great West Engineering. It was discussed to have a kennel ordinance update meeting. It was suggested to start looking to the future on a 25% increase of population in White Sulphur Springs and be ready.

C. Comments/Discussion

1. Future Business

2. Mayor's Comments—Rick Nelson

The Mayor said that he would like the Council to prioritize the Ordinance Code book sections 1-10 and have ready for the next work session on March 15th. The Mayor would like to start with the water (curb stops) and sewer sections and parking.

3. Council Comments/Discussion

a. President of the Council—Pattie Berg

It was asked if there was any information about if the City qualifies for the tourism district resort tax. The Mayor said that the City or Chamber will have to submit another letter to Montana Department of Commerce to request a study.

b. Council Member—Ron Coleman

It was suggested to pick one street at a time to fix or gravel with mag chloride dust control and smooth it out when it gets nicer weather out.

c. Council Member—Stacy Menard

Stacy Menard said that it is very important to have all of the information in each of the Council packets before every meeting to be able to be prepared and informed.

d. Council Member—Rick Ellison

Rick Ellison agreed that streets are important and if streets are going to be graveled it is easier to maintain gravel streets especially digging in of the streets for water or sewer lines.

It was said that residents' number one concern was the streets. It was suggested to have a discussion on street options. It was suggested to maybe put it on the ballot to have a street improvement district tax and put it up for a vote.

D. Motion/Vote to Adjourn the Work Session Meeting

The Mayor asked the Council if there is a motion to adjourn the meeting. Ron Coleman motioned to adjourn the meeting. Stacy Menard seconded the motion. All said Aye. Meeting adjourned at 8:10 pm.



Michelle Stidham—Clerk-Treasurer



Mayor – Rick Nelson