

City of White Sulphur Springs

The regular meeting of the City Council was held on August 17, 2021, at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg
Ron Coleman
Stacy Menard
Lee Blanchard

Mayor Rick Nelson asked the Council if there is a motion to accept or reject the minutes from the June 7th regular meeting. It was suggested to table this until the July 6th meeting. Ron Coleman motioned to table this. Stacy Menard seconded the motion. All said Aye. Motion carried and passed.

- A. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.
1. Step up to the podium and state your name and address for the record.
 2. Please limit your comments to THREE (3) minutes.

B. Unfinished Business - Items for Discussion and/or Actions

1. Resolution 634 Setting Impound Fees for Animal Control

Consideration of Resolution 634 setting Impound Fees related to Animal Control based on discussion from August 2, 2021.

Possible Motion:

Move to approve Resolution 634 as presented/amended.

There was a Council discussion on Animal Control and responsibilities. Marc Pryor is not on call every weekend and should let the Sheriff Department Thursday of each weekend who is on call for the weekend duties. The Mayor said that there will be a meeting with the Sheriff, Attorneys, and Animal Control Officer, Marc Pryor, in the next two weeks. The Council discussed some training for Animal Control. The Council discussed the job description of the Animal Control Officer and what is expected. Stacy Menard motioned to approve Resolution #634 as presented. Pattie Berg seconded the motion. All said Aye. Motion carried and passed.

C. Business - Items for Discussion and/or Actions

**1. Lot Line Changes WSS Original Townsite Amend, S13T09R06E Block 60 Lots 2-4 –
Owner/Requestor: William Galt**

Discussion as to need to adjust lot lines in WSS Original Townsite Amend, S13T09R06E Block 60 Lots 2-4.

Possible Motions:

*Move to authorize formal presentation of adjusted lot lines at next business meeting; OR,
Move to table pending further information and formal presentation with maps.*

The Mayor and Council discussed Lots 2-4 on the Original Townsite Block 60. Lot 1 was purchased but was not big enough to build anything else on like a house and garage. They would like to relocate lot lines of Lot 2 and Lot 3 and divide them in half each to make 3 lots out of Lot 2 & 3 to Lot 2, 3, 4. The request to redraw lot lines, allowing the lots to be bigger and making them more usable lots was agreed upon by the Council. Stacy Menard motioned to authorize the formal presentation of the adjusted lot lines. Lee Blanchard seconded the motion. All said Aye. Motion carried and passed. The Amended Plat and Survey copies will be brought by the City Hall for the Mayor, Council, City Attorney, and City Clerk to sign off on, the fees paid, and then brought up to the Courthouse for recording.

3. Sewer Extension – Alley off of 6th Ave NE between Washington & Larime

Discussion regarding potential need for sewer extension.

Possible Motion:

Move to authorize project, as proposed, to move forward subject to proper engineering and DEQ approval.

The Mayor discussed the sewer line off of 6th Ave NE between Washington & Larime with Council possibly needing DEQ permission extending the sewer extension in the alley for a house being built on Larime Street (the new owner owns three lots). There are issues with sewer and water lines running across the lots to another residence that will eventually need to be worked out, but for now the new owner of the property is willing to allow them to remain in place for the current neighbor. The property will be surveyed next week.

4. Possible Flooring Bid

Discussion regarding progress on obtaining bids for City Hall flooring project.

Possible Motion:

Motion to authorize Mayor to proceed with procuring further bids, OR, Motion to authorize Mayor to proceed with project through _____ company's bid.

The Mayor and Council discussed the flooring of City Hall bid cost of \$14,860.94. The Mayor and Council considered it a reasonable bid. The Council discussed the flooring further but decided to wait and have the discussion of the flooring for the City Hall until they had a better plan for a shop for the City Crew use, especially during the cold weather coming up and being able to plow snow off of the streets. Stacy Menard motioned to table the flooring bid. Pattie Berg seconded the motion. All said Aye. Motion carried passed.

G. Public Hearing and Adoption of Preliminary Budget for 2021-2022 Fiscal Year

Conduct public hearing for the 2021-2022 fiscal year budget for the City of White Sulphur Springs.

Possible Motion:

Move to adopt Preliminary Budget for 2021-2022 Fiscal Year as proposed/amended.

The Mayor went through the budget. The Mayor started on page 3 of 34, about the Law Enforcement Services costs of \$75,000 minus the Special District mills \$69,159 would leave the City's portion down to \$5,843.97 instead of last years' figures of \$17,500 budgeted, this would be a \$12,000 savings on the current budget.

The Parks Budget page 6 of 34 (231) gas, diesel, oil, and tires increase it to \$1,000. Machinery and Equipment (940) increased to \$5,000 for a trailer for the lawn mower.

Page 26 of 34 Water Fund left the salaries extra help as it was last budget. The repair parts (238) went over because of meters being changed out, bigger meters, pit meters, and replacements of hydrants, and

curb stops. There are only about 120 more meters to be changed out for this current year, a freeze machine (940) machinery & equipment (\$3,500) will need to be purchased to change out curb stops. The Sewer Fund will need a camera (\$9,500) for sewer lines and a locator (\$1,400) coming out of (940) machinery & equipment. The Mayor said that Rocky and he will review the yearly surplus bids for the City Crew truck and a dually truck with flatbed-dump bed for sand, on about Sept 3rd and the auction would be that Saturday September 25th.

The Mayor spoke with the Fire Chief, Sam Peeler, and the Fire Department has several areas of needs. The department feels that the Fire department is the most neglected and has been unsuccessful in receiving any FEMA grants the past three-five years. They are in need of a grant writer. The City will provide the Fire Department again the same amount of costs of education/training. The Fire Department is in need of a commercial washer and dryer. The Fire Department is in need of about 10-12 bunker turnouts (\$2,500-\$3,500 per bunker), compressed air/foam unit (for Chimney fires), the number 2 fire truck is starting to have issues (could sell or trade it in worth about (\$40,000-\$50,000)) to get a newer one. Sam Peeler researched online and found used CAFS truck with compressed air foam with structure compatibility for about \$120,000, this would not fit into the current firehouse though. There was a discussion about having a conversation with the City/County on the Fire department needs.

The Parks personal services (100) contractor for the Tennis Court increase from \$5,000 to \$24,964, Parks salaries-extra help \$14,364, employer contributions (140) \$1,530, supplies (200) \$2,147, repair & maintenance supplies (230) \$4,607 (part is normal Parks and tennis court for the net and door \$2,690), Parks gas, diesel, oil, tires (231) increase to \$1,000, Parks communication (310) increase to \$373, Parks publicity, subscriptions increase to \$270, Parks memberships registration \$50, Parks repair & maintenance services \$1,229, Tennis Court Concrete \$16,000, Parks machinery & equipment increase to \$5,000 (for a small trailer to hold the lawnmower, the Capital Projects Funds Parks repair & maintenance services \$20,358 will be in there for future needs of the Parks.

The Fire Department Fund (2340) the City will use part of what the City receives from state entitlement funds to fund 2 bunker sets \$6,000 plus the 2.5 mills worth of education/training given the last couple of years (approximately \$3,800) and the Volunteer Fire Department -Relief Fund (2342) 8.0 mills yearly given to the Fire Department for the last couple of years (since 2019). The Volunteer Fire Department-Relief Fund 8 mills \$12,104, to build up the fund.

The Mayor and Council discussed raises cost of living. Connie Ellsworth .50 cent raise to \$12.00 an hour. Barb Heggen \$1.50 raise to \$12.00 an hour. Janitor \$5.00 raise per week to \$45 weekly. City Judge will stay the same. Council \$5.00 per meeting to \$55.00 a meeting. Mayor \$150 raise to \$800 monthly. All of the fulltime employees given a 3% hourly raise retro to July 1, 2021.

The Mayor and Council agreed to take and place it from the general fund reserves (the funds that were not needed \$11,165) to the (4005) Capital Projects Fund (1/3 of adding to the facilities, roads, and parks, each and 10% of the \$11,165 to be placed into the (4008) Community Capital Improvement Plan (CCIP).

Pattie Berg motioned to approve the Preliminary Budget as amended. Stacy Menard seconded the motion. All said Aye. Motion carried and passed.

The Mayor and City Clerk – Treasurer will have the final budget available before the next meeting on September 7, 2021 for public review and Council approval.

H. Comments/Discussion

1. Future Business

2. Mayor's Comments—Rick Nelson

The Mayor said that there was a complaint filed against the City over barking dogs. All of the Council received the complaint letter. Susan Wordal will meet with the individual to try and work out the concerns on September 7th. Met with the County Commissioners and HRDC to discuss the Housing Study draft.

3. Council Comments/Discussion

a. President of the Council—Pattie Berg

Pattie Berg said that Jen Frazer is the now Parks Advisory Committee President - Chair, Carol Berg is Vice President, and they are in need of two more members. Pattie Berg discussed the last committee meeting, community members suggested names for this park and, from a list of 24 entries, Spike's family chose these finalists,

- Spike Short Memorial Riverside Park
- Spike's Happy Trails
- Spike's Neighborhood Park
- Spike's Swamp Adventures

Spike's family said there were really thoughtful entries, and it was difficult to choose. A press release was prepared announcing the opening of voting, which ends September 13, 2021.

b. Council Member—Lee Blanchard

Lee Blanchard said that he did not have anything to add.

c. Council Member—Ron Coleman

Ron Coleman said that he didn't have anything else.

d. Council Member—Stacy Menard

Stacy Menard said that the road by her property still has a high berm and would like it smoothed over by the roller.

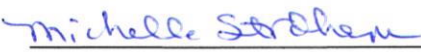
Pattie Berg motioned to extend the meeting. Stacy Menard seconded the motion. All said Aye. Motion carried and passed.

There were concerns from residents about non-potable water trucks using City hydrants to fill up with potable water using it for road dust control, and another was for washing down equipment. The Mayor said that City/County fire trucks are allowed to fill from hydrants. The only others approved are for potable water for the fire camps and for the road construction east of town. It was suggested to get pictures of the concerned area and send them to the City.

I. Claims Signing/Motion to Approve the Bills

K. Motion/Vote to Adjourn the Meeting.

The Mayor asked the Council if there is a motion to adjourn the meeting. Stacy Menard motioned to adjourn the meeting. Pattie Berg seconded the motion. All said Aye. Meeting adjourned at 9:20 pm.



Michelle Stidham—Clerk-Treasurer



Mayor – Rick Nelson