**AGENDA**

**City Council Meeting**

**City Hall 105 West Hampton *and* Via Zoom** [https://us02web.zoom.us/j/](https://us02web.zoom.us/j/858)9108095389

**Monday, October 3, 2022 @ 7:00 P.M. – 9:00 P.M.**

1. **Call Regular Meeting to Order**
2. **Roll Call**
3. **Pledge of Allegiance to Flag**

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

* 1. 1. Step up to the podium and state your name and address for the record.
	2. 2. Please limit your comments to THREE (3) minutes.

**E. Read & Approve - Accept or Reject Minutes**

1. June 21st Meeting – Regular Session and Work Session

*Possible Motion: Move to Accept Minutes as presented or as amended.*

2. July 5th Meeting – Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

3. August 1st Meeting – Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

4. August 16th Meeting – Regular Session and Work Session

*Possible Motion: Move to Accept Minutes as presented or as amended.*

5. September 6th Meeting – Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

**F. Unfinished Business - Items for Discussion and/or Action**

**1. Amended Resolution #2022–9: Final Budget Adoption**

Discussion and/or Action

Discuss adjustments in final budget numbers based on revisions to figures provided by County. Consider and adopt Amended 2022-2023 Final Budget Resolution 2022-9.

Accept Public Comment

*Possible Motion: Move to Adopt the Amended 2022-2023 Final Budget Resolution 2022-9.*

**2. Call for Bids – City Shop -**

Discussion and/or Action

Continued from September 6th meeting. Review Bid Specifications, refine as appropriate and authorize Mayor to proceed.

Accept Public Comment

*Possible Motion: Move to authorize Mayor to issue Call for Bids for expansion of City Shop building based on discussion.*

**3. Bair Park Improvements: French Drain –Bids**

Discussion and/or Action

Bids for Bair Park improvements, specifically installation of a French Drain, have not come in by the deadline. Discuss options for installation through local contractors or others.

Accept Public Comment

*Possible Motion: Move to authorize the Mayor to pursue installation of a French Drain at Bair Park through a licensed contractor.*

**G. New Business- Items for Discussion and/or Action**

**1. PASER – Asphalt Study - CIP**

Discussion and/or Action

Discuss options for PASER study (evaluation of gravel/asphalt roadways) as it pertains to the current CIP application. Cost is estimated to be @$7,500 and can be incorporated into the current CIP budget for that project, or it can be done separately by a member of staff.

Accept Public Comment

*Possible Motion: Move to include PASER Study in current CIP project budget***;** *OR, Move to task staff with PASER study.*

**2. Variance – J. Settlemire– Sewer Main Tap**

Discussion and/or Action

Council to consider application to tap into sewer main as part of remodel/garage conversion. Issues include determining whether there is a need for waivers of setbacks as this is a corner lot, whether the conversion should be part of the main residence and linked to the main water line or a separate line should be required, whether the sewer tap should also be separate and run into the street, or attached to the residence line, whether the conversion can, therefore, be a full accessory unit with full kitchen/bathroom facilities or a limited unit with only bathroom facilities.

Accept Public Comment

*Possible Motion: Move to grant Variance with specified conditions, OR, Move to continue discussion to next date.*

**3. Alley/1st SW Garfield - Impassible (items in the alley)**

Discussion and/or Action

The alley located in or near 1st Ave. SW and Garfield has become impassible for vehicular traffic. Presently, it is a garden with junk lining the edges. Consider noticing property owners bordering that alley that the alley needs to be cleared and if not cleared, then authorize clearing the alley by City staff or under contract and billing residents for a share of the cost.

Accept Public Comment

*Possible Motion: Move to clear alley if not cleared by residents and either 1) City to absorb the cost, OR 2) property owners to be billed a share of costs.*

**4. Approval for GIS of Water and Sewer Lines – Limit up to $10,000**

Discussion and/or Action

Discuss GIS (Geographic Information System Mapping) project for locating/identifying Water and Sewer Lines in the City limits through Diamond Maps. This is a cloud-based application based on Google Maps used by municipalities and rural utilities to plot/map their water/sewer infrastructure and track maintenance.

Accept Public Comment

*Possible Motion: Move to pursue contract for GIS of Water/Sewer Lines through Diamond Maps.*

**5. Task Order No. 4 – Emergency Backup Generator Approval – Gt West Engineering**

Discussion and/or Action

Carry over from April 19th and May 2nd meeting: Discuss Task Order #4 as to design of generator and other costs for project to obtain Emergency Backup Generator. (Refer to Resolution 2022-3 as to use of ARPA funds, Minimum Allocation Grant.)

Accept Public Comment

*Possible Motion: Move to approve Task Order No. 4 regarding Emergency Backup Generator project.*

**6. Resolution #2022-10 - BaRSAA – Title 15, Ch. 70 Montana Code Gas Tax Money**

Discussion and/or Action

Requesting distribution of bridge and road safety and accountability program funds of $41,163.83 and allocating 5% or $2,058.19 of General Fund money as required match.

Accept Public Comment

*Possible Motion: Move to Approve Resolution 2022-10 requesting distribution of BaRSAA funds with corresponding allocation of General Fund money as required match.*

**H. Comments/Discussion**

1. 1. Future Business
2. 2. Mayor’s Comments—Rick Nelson
3. 3. Council Comments/Discussion
4. a. President of the Council—Pattie Berg
5. b. Council Member—Ron Coleman
6. c. Council Member—Rick Ellison
7. d. Council Member—Lee Blanchard

**D. Council Review of Financials**

**E. Claims Signing/Motion to Approve the Bills**

**F. Motion/Vote to Adjourn the Meeting**

Information about the *FULL* Agenda is on the City’s website: [www.whitesulphurspringsmt.com](http://www.whitesulphurspringsmt.com).

Final documents are generally posted to the website by Friday at 4:00 p.m.

*Make Payments 24 hrs a day/7 days a week, go to:* [*www.GovPayNow.com*](http://www.GovPayNow.com) *or call 1-888-604-7888*

*(a service fee is charged for the transaction)*

Those wishing to provide public comment on an issue may send their comments to the City’s email: wss@itstriangle.com. Comments must be received by 4:00 p.m. the Friday before the meeting to be included.