**AGENDA**

**City Council Meeting**

**City Hall 105 West Hampton and Via Zoom** <https://us02web.zoom.us/j/8>2167637280

**Monday April 5, 2021 @ 7:00 P.M. – 9:00 P.M.**

**A. Call Meeting to Order**

**B. Roll Call**

**C. Pledge of Allegiance to Flag**

**D. Read & Approve - Accept or Reject Minutes**

1. March 1st Meeting

*Possible Motion: Move to Accept Minutes as presented or as amended.*

1. March 16th Meeting

*Possible Motion: Move to Accept Minutes as presented or as amended.*

3. March 23rd Meeting

*Possible Motion: Move to Accept Minutes as presented or as amended.*

**E. Claim Signing**

**F.**  **Public Comment: This is the time for individuals to comment on matters falling within the purview of the Council. Please approach the podium, and state your name and address for the record. There will also be an opportunity in conjunction with each agenda item for comments pertaining to that item. PLEASE LIMIT YOUR COMMENTS TO THREE MINUTES. Please refrain from any conversation amongst yourselves.**

**G. Receive/Accept Reports**

1. **Chief of Police Jon Lopp – Sheriff’s Report**
2. **City Fire Chief Sam Peeler – Fire Report**
3. **City Engineer Terry Threlkeld - Report**
4. **City Public Works Supervisor Rocky Vinton – Public Work’s Report**
5. **Animal Control Report – Marc Pryor**
6. **Deer Report – JD Walker**
7. **Streets and Alleys Committee Report – Ron Coleman**
8. **Water/Sewer Committee Report – Pattie Berg, Michele Walker, Ron Coleman, and Stacy Menard**

**H. Unfinished Business - Items for Discussion and/or Actions**

**1. Public Comment/Discussion: Interim Land Use (Zoning) Ordinance 377 –** (City Atty S. Wordal)

2nd Reading Continued from February 1, 2021 meeting: Public Comment received and comments/amendments from City Council resulting from those Public Comments are before the Council.

Subject: Interim Ordinance regarding Land Use, otherwise known as Zoning. The purpose of the ordinance is to recognize and preserve the current land uses found in the community as identified in our Growth Policy adopted May 1, 2017, while a more comprehensive process is undertaken by the new City-County Planning Board (to be designated pursuant to statute as the “Zoning Commission” to examine the area in and around White Sulphur Springs to develop a formal Land Use (Zoning) Ordinance which will protect the health, safety, and welfare of our community.

Note: The Ordinance is available on the City website and can be obtained in hard copy for those who do not have access to a computer. The map accompanying the ordinance is available and subject to amendment pending final adoption.

*Possible Motion: Motion to adopt ordinance with or without changes proposed; OR, Motion to continue to consider additional changes proposed. If Council does not pass adoption on 2nd reading, Ordinance dies. Council may move to revisit the issue with a new, condensed ordinance, which will require 2 hearings.*

**2. Formal Public Hearing: Community Capital Improvements Plan** (Terry Threlkeld)

Formal public hearing as to Community Capital Improvements Plan (CCIP). CCIP is a formal but short-range plan, generally anywhere from 1.5 years to 10 years, which identifies any major improvements to City facilities and infrastructure (such as street projects or equipment purchases) and provides a schedule for planning and financing options. Draft Document is available on the website, including a proposed priority list of projects with estimated costs and/or financing options.

*Possible Motion: Move to Approve CCIP (with or without alterations) or Move to continue to another Agenda.*

**I. New Business – Items for Discussion and/or Action**

1. **Resolution #627 – City/County Airport**

Discussion and/or Action on Formal Resolution to accept the offered loan amount of $22,250. The Montana Aeronautics Board considered an application for project funding by the Airport Authority at a meeting on December 30, 2020, and approved the following funding:

* a Grant of $750.00 for rehabilitation of the taxiway;
* a Grant of $1,250.00 for Rehabilitation of the Apron;
* a Grant of $8,250.00 and a loan of $8,250.00 for Identification and Removal of Obstructions;
* a Grant of $14,000.00 and a Loan of $14,000.00 for Rehabilitation of the Runway; and
* a Grant of $40,000.00 to install Weather Reporting Equipment (eg: AWOS).

The above amounts were delineated in 3 letters to the Airport Authority.

Loan and documentation originated from the State of Montana and the Aeronautics Division of the Department of Transportation, and is being jointly considered by the Meagher County Commission as a co-sponsor for the Airport.

*Possible Motion: Move to Approve Resolution #627 or Move to continue to another Agenda.*

1. **Resolution #630 - Donation of lots from Spike Short**

Discussion and/or Action regarding Resolution to accept donation from Spike Short family of identified certain lots to the City for use as outdoor recreation/scenic walking areas by the City. Items needed: Deed from Short family to City or survey which creates the tract to be transferred be provided by Short Family with details of conditions for donation and requested language as to reversion to family in certain events.

*Discussion of proposed Donation Agreement.*

*Possible Motion: Motion to schedule formal vote for either April 20, 2021 or May 3, 2021.*

1. **Montana 406 Enterprises LLC- Amy Schmechel**

Discussion regarding situation at Montana 406 Enterprises (Man camp) as to sand in the water lines. Consideration of request by owner to waive fees and/or otherwise offset the remainder of the agreement ($324.94). Agreement called for paying $3,024.94 in water/sewer installation requirements over 20 months at rate of $150.00 per month. The last two full payments of $150.00 are due March 30 and April 30 respectively, and the $24.94 is due the end of May.

*Possible Motion: Motion to grant request of Montana 406 Enterprises to waive $324.94 on payment agreement due to unforeseen circumstances.*

**4. Clean Up Day – Dump Day –** discussion regarding logistics and confirmation of a date and any duties for Council and staff.

*Possible Motion: Motion to schedule Clean-up Day.*

**5. Spay & Neuter Clinic -** discussion regarding possible Spay/Neuter Clinic to be held with County, consideration of logistics and possible dates and any duties for Council and staff.

*Possible Motion: Motion to work with County towards a Spay & Neuter Clinic for the area.*

**6. Discussion/Review regarding Council and Staff Job Descriptions (budget prep discussion)**

1. **Mayor:** Job Duties re: Enforcement of ordinances/Required Hours**/**Compensation
2. **Council:** Job Duties/Required Hours/Compensation**–**
3. **Employees** – Job Descriptions/Pay Schedule

*Possible Motion: Motion to authorize additional duties for Mayor with adjustment in hours/compensation; Motion to authorize alterations to Council job duties/hours/compensation; Motion to revise employee job descriptions and pay schedule.*

**Comments/Discussion**

**Mayor Rick Nelson - Comments**

**Comments/Discussion on Future Business**

**Council Comments/Discussion**

President of the City Council – Pattie Berg

Council Member – Michele Walker

Council Member – Ron Coleman

Council Member – Stacy Menard

**J. Motion/Vote to Adjourn the Meeting**

**Information about the Agenda is available on the City of White Sulphur Springs website.**

[**www.whitesulphurspringsmontana.com**](http://www.whitesulphurspringsmontana.com)

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**City of White Sulphur Springs**

**email is: wss@itstriangle.com**