

**CITY OF WHITE SULPHUR SPRINGS, MONTANA**  
**MINUTES OF THE PARKS ADVISORY COMMITTEE**  
**FEBRUARY 4, 2021 – 7:00 P.M. VIA ZOOM**

**Call to Order**

Chairperson Carol Berg called the meeting to order at 7:01 p.m.  
Committee Members Present: Carol Berg, Jennifer Frazer, and Kelly Huffield.

**Approval of Minutes.**

Minutes from the January 27, 2021 were not presented.

**Additional Committee Discussion Requests**

None

**Public Comment**

None

**Committee Member Reports on Assignments**

Jen Frazer:

- Grant conversation deferred until later in the meeting.

Kelly Huffield –

- Light at Joanna’s Park – still waiting

Carol Berg:

- Skateboard users Presentation – One of the key members was not available, so this will be scheduled for a later meeting.
- USTA – Funds not available at this time. Also our court does not qualify anyway.
- Rotary – Bob Sager will be the new contact but not a committee member.
- She has not received the draft Tennis Court Rules from Mr. Tasic.
- Meeting with Mayor - Jen and Carol have set up a meeting with the mayor to have him approve the Bair Grant Application and ask about the memo sent to him.
- Steve Ferriter – Jen Frazer sent him a better map for the model. She will follow up.

Pattie Berg:

Did not attend this meeting

**Work Session**

**Process to Fill Vacant Seat** – Discussion was held about the vacant position. Kelly will check again with Jacinda Kusek. All were in favor of presenting the Mayor with 2 names: Maggie Johnston-Roatch and Jacinda Kusek. Carol will take the memo to the mayor as soon as we have a write up for Jacinda Kusek.

- **Bair Grant Application** – Carol Berg made a few adjustments to the grants budget that Ms. Frazer had prepared and placed in the 2/4/21 AGENDA AND RELATED MATERIALS folder on the shared drive. The committee discussed the contents of the grant, and the budget document. The revised budget asked for about 53% of the

total project to be from the grant. The city would be responsible for just under \$18,000.00. Kelly motioned to accept the Grant Budget, Jen 2<sup>nd</sup> it. All in favor.

- **Tennis Court Fundraising:** A discussion was held regarding when and whether to move forward on any fundraising for the tennis court project. The consensus was that fundraising is difficult, partially because the Committee isn't sure whether the community is interested in funding the tennis court project. The Committee agreed to wait and see whether the Bair Grant is successful before doing any more fundraising. After that, it may be easier to fundraise for things such as new playground equipment, or for improvements to the parkland being donated by the Spike Short family.
  - Jen motioned to not renew our USTA membership when it comes due, due to their lack of support on our small project. Carol 2<sup>nd</sup>. Passed
- **Parks Accessibility and Safety** – The draft memo to the Mayor from the 1/27/21 AGENDA AND RELATED MATERIALS folder on the shared drive was reviewed. After making a few changes it was approved by the committee and would be emailed to the Mayor prior to the meeting that Jen and Carol.

**Other items discussed included:**

- Cameras for security. Jen is going to do further research on this.
- The discussion on beautification will be continued. A reminder was given that the moneys in the Community Foundation is available and would be used in and for all the Parks. Also that Thrivent Action Grants could be used for this.
- The bid process will be started. Jen asked the City office to send an example bid to use as a template.
- The committee looked briefly at the Master List and will work at the next meeting on the Big Parks Vision Plan at our next meeting.
- The Gopher population is growing at Bair Park, will ask the mayor what options of action can be started.

The Meeting was scheduled for Wednesday, February 24<sup>th</sup> at 7:00 p.m. via Zoom

**Adjourn**

The meeting adjourned at 8:15 p.m. on a motion made by Jen Frazer and seconded by Kelly Huffield.