

**CITY OF WHITE SULPHUR SPRINGS, MONTANA**  
**MINUTES OF THE PARKS ADVISORY COMMITTEE**  
**OCTOBER 7, 2020**

**ACTION ITEMS**

**Carol Berg**

- Check with the Mayor to see if the City crew will do Phase I work this fall, and if the City is willing to haul the spaulded concrete to the Dupea ranch. Also check to see if the Dupea Ranch can still use the concrete.
- Contact Steve Ferrity regarding 3D model of McStravick Park.
- Make revisions to article(s) for fundraising campaign.
- Contact Committee members; get their schedules, and set the next meeting date/time/location.

**Jen Fraser** -Identify how many types of activities exist at Springs Park.

**Kelly Huffield** - Confirm the process for acknowledging receipt of donations.

**PBerg**

- Send Purchasing Policy to City Hall.

**All**

- Check Master List for any assignments.
- Come to the next meeting with fundraising ideas.

**Call to Order**

Chairperson Carol Berg called the meeting to order at 6:35 p.m.

Committee Members Present: Carol Berg, Jennifer Frazer, Kelly Huffield.

Also present: Pattie Berg (City Liaison to the Parks Advisory Committee.)

**Approval of Minutes.**

Upon a motion made by Kelly Huffield and seconded by Jennifer Frazer, the September 23, 2020 Meeting Minutes were approved on a unanimous vote.

**Additional Committee Discussion Requests**

Pattie wanted to discuss an idea she has regarding an opportunity for fundraising-related public education.

**Committee Member Reports on Assignments**

Jen Frazer – Since the last meeting, she set up a Google shared drive for Parks Committee documents. Jen showed Carol and Kelly how to log in and use the drive.

Carol Berg –

- Submitted a USTA preliminary request for assistance form on 10/4/20. USTA will get back with us within 15 days.
- She reviewed Game Time Grant information – This year’s grants are due 10/31. Jen Frazer commented that the website guides indicate that these grants are limited to specific pieces of Game Time equipment. This may be a source for adult workout equipment. The Committee agreed to look at this grant next year.

- Handed out a site plan for McStravick Park.
  - The Committee discussed the timing of work at the Park. P. Berg said that, based on the information she learned from the Access Board, a disabled parking spot and an accessible path should be included in Phase II, not Phase III. There is no budget for this work yet, so it doesn't change the proposed budget.

Kelly Huffield –

- A spot has been identified for the Barn Quilt. Everything is ready to go.
- She found 1.5” tennis balls on Amazon. Cost:
  - \$12.99/12 pack (can get them in orange and black, too.)
  - \$24.99/24 pack.

PBerg -

- Will send the Purchasing Policy to City Hall this week. She is waiting to send the Bylaws until she gets Robert Dupea's signature.
- Sent an email to the Meagher County News, asking if they could locate a master plan for Springs Park from the late 1990's. She has not heard back.

### **Report on City Council Action**

Carol Berg met with the City Council on 10/5/20. At that meeting, the Mayor noted that the City budget should have adequate funds to complete the Phase I work. During the Council meeting, a motion was made and passed unanimously setting aside up to \$20,000 from the CIP account to match funds raised through other sources, for the Phase II work.

Carol will check with the Mayor to see if the City crew will do Phase I this fall, and if the City is willing to haul the spaulded concrete to the Dupea ranch. She will also check to see if the Dupea ranch can still use the concrete.

### **“Playgrounds 101” and Follow Up on Accessibility Issues**

Prior to the meeting the members received a “Playgrounds 101” PowerPoint and P. Berg's notes from a conversation she had with the ADA Access Board in Washington, DC. Ms. Berg said a “3 legged stool” is going to affect a lot of playground decisions: the requirements under the Americans with Disabilities Act, ASTM Standards, and the Montana Human Rights Act. She also said that, once the Department of Justice adopts the Access Board's Guidelines, they are no longer guidelines: they become law.

The Committee briefly discussed how the information from the Access Board could affect plans and budgets. The Committee agreed that, at least initially, the City will only be able to make 1 park accessible. The Committee generally agreed it preferred to focus on making Springs Park accessible.

Discussion was held about requirement to make “1 of each type of activity” in each park accessible. P. Berg had identified what she thought were the types of activities at Springs Park, but the Committee felt that she may have misclassified some types of activity. Jen Frazer will identify how many types of activities exist at Springs Park. Once this is done, the Committee will discuss options for making “one of each type” of activity accessible.

### **Work Session on Master Plan**

- Draft Article for Newspaper – The Committee reviewed the draft article written by Carol Berg. She will break it into two separate articles, make requested changes, and send it out for Committee review. The Community Foundation's P.O. Box number is 696.

- Fundraising Activities / Ideas –

Pattie said Steve Ferrity has volunteered to do a 3D model of the McStravick project. It could possibly show the different phases. She thought it would be great to have this model in the lobby at City Hall, so people could see what the project will be like when it's done. Maybe even put a donation box next to it.

Pattie asked if the Committee was interested in pursuing this, which it was. Steve will need a site plan to know what the City/Committee's goals are. Carol will work with Steve on putting this together. Pattie wants to make sure the model has a tag on front acknowledging Steve's donation to the project.

Additional project ideas were discussed:

- Install an awning or something similar to intercept high flying tennis balls so West's house can be somewhat protected.
- Install floodlights so tennis could be played after dark.

The priority needs established for these projects (e.g., Wish List versus To Do.)

Because of Committee member schedules, the fundraising discussion was abbreviated. It was mentioned that the Arts Council is currently raising funds to purchase the Horse in front of the Spa, and to move it to the Courthouse lawn. The fundraising goal is \$16,000. There are donation cans placed at businesses around town. This could negatively affect the Committee's ability to raise funds for McStravick Park.

Committee Members are to bring ideas for fundraising to the next meeting.

Note: After the meeting ended, Jen Frazer suggested calling in "recruits" for fundraising. There are some members of the public who are known to play tennis or have an interest in tennis, and therefore would likely be willing to help with fundraising. Carol's fundraising article will include a request for public participation, but this will also be discussed at the next meeting.

**Set Next Meeting Date/Time/Location**

Since 2 members were not there, it was decided Carol would contact the Committee members, get their schedules, and set the next meeting date/time/location.

**Adjourn**

The meeting ended at approximately 7:45 p.m. (No motion/vote to adjourn.)