

City of White Sulphur Springs

The Executive Session was called to order on May 1, 2018 by the Mayor at 6:30 p.m. A personnel matter was discussed. The session ended at 6:55 p.m.

The regular meeting of the City Council was held on May 1, 2018 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

George Kirkwood
Sara Driemeyer
Mike Eby
Rob Brandt

Mayor Rick Nelson asked council if there is a motion to accept or reject the minutes from the last meetings. George Kirkwood motioned to accept the regular minutes. Rob Brandt seconded the motion. All said Aye. Motion carried and passed.

Public Comment – The Mayor asked if there was any public comment.

Sheriff's Report – The Sheriff, Jon Lopp, any questions on the COMM Report. Jon Lopp introduced the new deputy, Jerami West. Jerami West grew up here, moved away, experienced the world, and is back. Jerami West has 20 years of law experience. Jon Lopp said that he receives a grant every year from the DOT for Red Ants Pants to be used for equipment. Jon Lopp would like to get a solar radar station to use year around but would like some help from the City. The cost is about \$3600 for the solar radar. Jon Lopp would have the \$1500 - \$2000 grant, but would need the City to cover the rest. Being able to move the solar radar occasionally on a mounted pole would be ideal, but would need to see if there would be a permit needed from the DOT. Susan Wordal asked Jon Lopp where will you be issuing the citations written and where will they go, hopefully to the City and through the City Court because the tickets are in the City limits and the City would be paying for it. Jon Lopp agreed that the City would own the solar radar. Jon Lopp asked Susan Wordal if the City ever received the opinion letter from the Attorney General. Susan Wordal said that they will not rule on the letter because she asked them to and it is a County issue. Susan Wordal said that it is her opinion that the County couldn't do it. It's a City/County issue and the two need to have a meeting to deal with it. The Mayor asked Jon Lopp if he would be able to have the information available by the May 22nd meeting on how much the cost would be and if any permit would be needed. Jon Lopp said that he would. Jon Lopp asked if there were any other comments or concerns.

City Fire Report – Fire Chief, Otto Ohlson, said that the month started with a spectacular fire in Forest Green with a propane explosion tearing apart trailer ejecting a man out into the snow 50 feet. Responded to Search and Rescue to do with the Canyon campground with a guy with a broken leg at 1:00 or 2:00 am. The firemen participated in the 15 minutes presentation involving the extraction at the school and received some valuable training. Otto Ohlson asked if there were any questions.

City Engineer - Terry Threlkeld – The Mayor said that Terry Threlkeld would not be making the meeting but he would get together on Friday to discuss the grant updates and financials with the clerk. The DNRC grant is due May 15th.

New Business

Bob Sager – Bob Sager and Amy Tousley approached the Council on being able to close the alley right-of-way by the 4-H barns to allow another barn to be built beyond the fence border. This would allow more room for livestock equipment, safety, and working. Bob Sager would like the Council to consider the alley closure for the 4-H project. The builder will be there on Thursday to have the 4-H group sign the contract. The surveyor will be there to survey the property on Thursday. The Mayor said that the Council approved the closure last year as long they provided their submitted application for the variance and survey for approval. Bob Sager said that they would get the needed variance and land users permit from the City Office and have the property surveyed for the Council's approval on the June 4th meeting. The Council reminded them that the alley being closed does not mean that it is abandoned. If the alley was ever needed that the 4-H group would be responsible for moving the building.

City Clean Up Day – City Clean-up day will Saturday May 19th from 8:00 am to 4:00 pm. This is the Annual City/County dump day. Half of the day the City Group will cover the crew of unloading the trucks and the other half the day County Group will cover the crew of unloading the trucks. The Mayor asked the Council if there was a motion to approve the costs associated to the City/County Clean-up Day. Mike Eby motioned to approve the Clean-up day Saturday May 19th. George Kirkwood seconded the motion. All said Aye. Motion carried and passed.

Tim Barth – Drainage Grate – Tim Barth approached the Council about putting in a drainage grate in the sidewalk by Stageline Pizza to capture some of the water moving towards the buildings. Tim Barth said that it would be the same type of drainage grate that they had 18 years ago before the DOT replaced the new sidewalks and streets. The Council were in support of the drainage grate in the new sidewalk as long as it did not compromise the new sidewalk from DOT. The Mayor asked the Council if there was a motion to grant approval of the drainage grate. Rob Brandt motioned to accept Tim Barth's proposal to install a drainage grate by Stageline along the sidewalk. George Kirkwood seconded the motion. All said Aye. Motion carried and passed.

Old Business

Bank CD's – Money Market Accounts – Chris Hedrich and Linda Holm presented some options to help the City bank accounts increase the interest earning potential. Bank of the Rockies, Chris Hedrich and Linda Holm proposed a "sweep account" structure earning .07% in the NOW checking account. The rest of the City funds would be kept in a higher yielding money market account. The City Council will review the presentation and to see if this would work.

Sterling Codifiers – Ordinance Code Book - The Mayor said that Rob Rollins from Sterling Codifiers reviewed the ordinance book and proposed a cost for updating the Ordinance book. It would include five hard copies and place it in on our website would cost \$4800 as long as we can provide this Ordinance Book in the word/word perfect format because currently it is in a pdf.

Susan Wordal said that she has a word document that she adds to and can forward this to Sterling Codifiers and work with them. Sterling Codifiers charge an annual \$500 to keep the Ordinance Book updated and this would start after the initial work is corrected and updated. The Mayor said that this is the direction that the City should go to get the Ordinance Book cleaned up and keep it updated. The Mayor asked if the Council if there was a motion to accept Sterling Codifiers proposal to clean up, update the Ordinance book, complete the books, place on the City website, and continue to update the Ordinance Book as needed. George Kirkwood motioned to accept Sterling Codifiers proposal and proceed with the contract to update the Ordinance Book. Mike Eby seconded the motion. All said Aye. Motion carried and passed.

Resolution #593 Updating Policy Manual Clarification – The Mayor read aloud the Resolution #593 below.

RESOLUTION NO. 593

A RESOLUTION OF THE CITY OF WHITE SULPHUR SPRINGS, MONTANA, ADOPTING A REVISED PERSONNEL POLICY MANUAL FOR THE EMPLOYEES OF THE CITY OF WHITE SULPHUR SPRINGS.

WHEREAS, the City of White Sulphur Springs maintains a personnel policy manual for the benefit of the employees of the City; and

WHEREAS, from time to time the policy is reviewed and updates are recommended by the Montana Municipal Interlocal Authority or the City Council to address issues of concern to the City and the employees; and

WHEREAS, the City Council has reviewed the policy manual and has determined edits are necessary to remove typographical errors, and address issues related to the annual leave (vacation) policy and other items; and

WHEREAS, the City Council has reviewed the proposed revision to the policy dated April 2, 2018.

NOW, THEREFORE BE IT ORDAINED AND RESOLVED BY THE CITY OF WHITE SULPHUR SPRINGS, MONTANA as follows:

The City of White Sulphur Springs hereby adopts the revised personnel policy manual submitted for review on April 2, 2018.

This measure is effective upon passage.

The Mayor asked if there was a motion to accept Resolution #593. George Kirkwood motioned to pass Resolution #593. Rob Brandt seconded the motion. All said Aye. Motion carried and passed.

Resolution #591 on Temporary Moratorium on Water Well Permits/Applications - The Council decided to table this until more information was available on the City's water rights with the water rights Attorney. Rob Brandt motioned to table Resolution #591 until the regularly scheduled May 22nd meeting. George Kirkwood seconded the motion. Motion was been made and seconded to table Resolution #591 until the May 22nd meeting. All said Aye. Motion carried and passed.

Ordinance #363 on Amending Title 4 Chapter 10 – Water Well Regulations – The Council decided to table this until more information was available on the City's water rights. George

Kirkwood motioned to table Ordinance #363 until the regularly scheduled May 22nd meeting. Rob Brandt seconded the motion. Motion was been made and seconded to table Ordinance #363 until the May 22nd meeting. All said Aye. Motion carried and passed.

Mayor Comments – The Mayor nothing at this time.

Comments on Future Business – The Mayor said that he will be looking into hiring a parks person, to start maintaining the parks. An ad will be placed in the newspaper May 8th and the 15th and have someone hired by the end of the month and start work on June 4th.

Council Comments on Future Business – George Kirkwood said that the City has a lot to do and a lot is coming up. There are people that want to annex into the City. The City Crew have street work to do. The City needs to have the storage container positioned and move out old documents into it. Rob Brandt and the Mayor have looked at the millings to see if they could be used for the streets in a timely manner and at a reasonable cost. George Kirkwood said that there will be more DOT millings possibly to add to the amount in the near future 2019 and 2020. George Kirkwood said that we need to have the millings chopped up. The Mayor and Rocky Vinton had discussions about all of the potholes from 5th to main block stretch, between Rooney's and the Truck Stop, the City Crew will tear it out and grade it and use the roller over the street. The City Crew may do that with another street to be able to fix the street at the lowest cost. Rob Brandt and Mike Eby have a meeting with the commissioner on May 15th is there is anything the City would like present. George Kirkwood said that he wanted to mention the opportunity regarding a manufacturer seeking small airport access, so they could have a place to relocate operations. The Mayor said that the manufacturer is looking for a site land or a building with access to a runway at least 5000' in length. Leasing of existing buildings are preferred or include options for purchase, manufacturing space with offices (offices could be built if none currently exist), minimum usable square footage of 50,000 sq. ft., and parking for 50 employees. The company intends to hire approximately 50 workers for the facility which would include the following: aircraft mechanics, production assistants, engineers, and administrative staff. Ken Fichtler, the Chief Business Development Officer sent out a letter to all of the MEDA members and Anne Boothe, Triangle Communications, emailed Meagher County Commissioners, the City, and Robert Sager about the information.

Public Works Report – Jake Gregory said that the City Crew has gotten all of their winter equipment switched out. The City Crew have been trying to get some of the potholes filled but the weather has not cooperated, waiting for warmer weather. The meter replacement list is down to about 30 meters and they are trying to schedule appointments for the meter change outs.

Pay the Bills - The Mayor asked the Council if there is a motion to pay the bills. George Kirkwood motioned to pay the bills. Rob Brandt seconded the motion. All said Aye. Motion carried and passed.

The Mayor asked council if there is a motion to adjourn the meeting. George Kirkwood motioned to adjourn the meeting. Mike Eby seconded the motion. All said Aye. Meeting adjourned at 8:17 pm.

Michelle Stidham – Clerk-Treasurer

Rick Nelson - Mayor

