

City of White Sulphur Springs

The regular meeting of the City Council was held on September 5, 2023 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman
Lee Blanchard
Pattie Berg
Rick Ellison

A. Call Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

E. Read & Approve - Accept or Reject Minutes

1. July 3rd Regular Session
Possible Motion: Move to Accept Minutes as presented or as amended
Pattie Berg moved to table the July 3rd minutes till next meeting due to not having a copy.
2. July 18th Regular Session and Work Session
Possible Motion: Move to Accept Minutes as presented or as amended
Pattie Berg moved to approve accept minutes, Ron Coleman seconded.
3. August 1st Regular Session
Possible Motion: Move to Accept Minutes as presented or as amended
Minutes not completed.
4. August 15th Regular Session and Work Session
Possible Motion: Move to Accept Minutes as presented or as amended
Minutes not completed.
5. August 29th Preliminary Budget Session
Possible Motion: Move to Accept Minutes as presented or as amended
Minutes not completed.

F. Receive/Accept Reports

1. Sheriff's Report – Sheriff Jon Lopp

The complaint report was received by the council members. Pattie Berg noticed that there were 2 vans on main street wondering if they were camping on the streets. They have been moving, they may be associated with the work projects that are happening on Main Street. Lee Blanchard noticed cars driving slowly in the neighborhoods taking pictures of houses or looking to maybe make offers on houses but not doing anything wrong.

2. City Court Report – City Judge Lori Sorenson

The Judge reports that she is preparing for a jury trial this is the Judge's first one, was on the phone with the Judge from Red Lodge for about 4.5 hours learning. The Judge has talked to the Mayor regarding clerks duties. There are conferences for clerks the Judge thought this would be beneficial to attend one of the conferences. Pattie Berg brought up that there may be a module training on the full court system. The Judge will be going to a week-long judge's conference at the end of September.

3. City Engineer's Report - Great West Engineering

Report was sent by email, field survey was completed for the line from tank to town, did the sewer main replacement on Houston, looked at the manhole 2nd and Crawford. The generators will not be available till march of 2024 contactor is waiting to schedule a pre-construction meeting till there is a date. Looks like the cost is \$7,500.00 to do the sewer design survey on Houston Street. Also talks about the Task Orders that need to be passed tonight.

4. Public Work's Report - City Public Works Supervisor Rocky Vinton

Last week there was two water main breaks. One was a 2-inch service line broke at the school this was on the

back side of the meter, this one is for the football field. A 4-inch main break was on 8th in front of Mikesell's old shop, it took all day to fix. Jake, Matt, Ron Coleman, and the Mayor all worked on this project due to Rocky being on vacation. Ted Jones is going to send Ron Coleman some training material on ditches.

G. Unfinished Business - Items for Discussion and/or Action

1. Task Orders for Great West Engineering

A. Amendment to Task Order #6: General Engineering Services

Discussion and/or Action

Consider adjustments to General Engineering Services Task Order and expenditures.

Accept Public Comment

Possible Motion: Move to Approve the proposed Amended Task Order #6 as proposed or as amended.

Amendment should be General Services task order totaling \$15,000.00 not \$25,000.00

Pattie Berg made a motion to approve as amended of Task Order #6, Lee Blanchard seconded.

H. Task Order #7: Houston Street Sewer Replacement

Discussion and/or Action

Consider proposed Task Order #7 for Houston Street Sewer Replacement

Accept Public Comment

Possible Motion: Move to Approve proposed Task Order #7 as proposed or amended, OR Move to continue discussion to another meeting.

Houston street sewer replacement estimated total \$7,500.00 determined by consultant agreement.

Material and labor costs come out of sewer fund.

Lee Blanchard made a motion to approve Task Order #7 as proposed, Ron Coleman seconded.

I. Task Order #9: Proposed Planning Services

Discussion and/or Action

Consider proposed Task Order #9 for Gt. West to provide specific planning services in addition to the General Services Agreement, an expansion for targeted services.

Accept Public Comment

Possible Motion: Move to Approve proposed Task Order #9 for Planning Services as proposed or amended. OR Move to continue discussion to another meeting.

This is a Task Order specific to planning services, it is for one of their professionals to look at subdivision regulations. Someone has already looked it over and sent recommendations for the proposed annexation which is going before the Planning Board this month. They thought that everything could be done for \$8,000.00 but recommended that \$10,000.00 is passed in case something came up that needs to be reviewed. The catch on the flood plain is that the County does not have one so the City cannot force a flood plain. For the property to be considered a flood plain the City needs to have the map redone due to the new annexations. There may be grant money for getting the map redone.

Ron Coleman made a motion to approve Task Order #9 for Planning Services as proposed, Lee Blanchard seconded.

J. New Business- Items for Discussion and/or Action

1. Resolution #2023-9: Final Budget Adoption

Discussion and/or Action

Final discussion and review of the 2023-2024 Proposed Budget as contained in Resolution 2023-9. Consider any final alterations.

Accept Public Comment

Possible Motion: Move to Approve the 2023-2024 Final Budget as proposed or as amended.

Pattie Berg noticed that the budget she picked up for August 29th and budget picked up last week that there was about \$500,000.00 difference in total budget. This is just the general fund; the water and sewer enterprise fund is on the budget. The mills are what is being approved and how they are being spent. The auditor made some JV's. The project for septic to sewer was added. ARPA C fund is for the money that is coming in, this needed to be added.

Lee Blanchard made a motion to approve the 2023-2024 Final Budget as proposed, Rick Ellison seconded. All in favor was Lee Blanchard, Rick Ellison, and Ron Coleman. Nay was Pattie Berg.

K. Comments/Discussion

1. Future Business

2. Mayor's Comments—Rick Nelson

Walls of the shop are up and next week the roof should be on. The Mayor will put a Call for Bids out on for the electrical and heating. Jake and Matt will be going to training tomorrow on water and sewer so that they can take the test in October. Jake and Matt will be going to Billings so the Matt can fly on to Glendive to bring the new service truck back to White Sulphur. Hopefully in two weeks there will be information, regarding the sewer on Houston Street. Grind 5th for the winter, pack Central and 2nd. Work session in 2 weeks. Parks Committee made a request on August 25th to be put on the September 19th agenda to review a parks, user fee and rental agreement. The Council decided that the September work session would be park codes and October work session will be on fee schedules. The City can not be considered for the resort tax due to not having enough people working in the service industry. The Planning Board will meet on the 14th at 4:00pm at Court House.

3. Council Comments/Discussion

a. President of the Council—Ron Coleman

Need to look into some safety training for the City Crew on heavy equipment. Contact MMIA, Ted Jones, the County for information.

b. Council Member—Lee Blanchard

None

c. Council Member—Pattie Berg

March 2020 adopted an emergency Covid ordinance, this needs to be taken off. Governor lifted this emergency code. Susan will look into this, she thought this had an automatic end. Parks has a meeting Thursday. Pattie will be at the Council meeting on the 19th she will do the presentation on the Parks code.

d. Council Member—Rick Ellison

Three different individuals approach Rick Ellison regarding potholes. One person was very upset with stock trailers with horses in the back on Garfield. He took a drive in the area saw several very deep potholes and 2 stock trailers on either side of the road which made for one way traffic, this was Saturday, before the rodeo. Rick felt that Garfield and also 5th should have been a priority to get patched with the rodeo coming up. Ron Coleman suggested that they grind these streets and roll them before winter. The garbage trucks could be the part of the cause for the damage to the streets, these trucks are probably overweight. Regarding the semi-trucks, the sheriff needs to be called.

L. Council Review of Financials

M. Claims Signing/Motion to Approve the Bills

Pay the Bills

Accounting Claim Check #'s 19295-19330 August 16-31 amount of \$55,665.66

Accounting Journal Vouchers – July 1-31 amount of \$2015.34

Payroll & Electronic Check #'s 9538-9555 August 16-31 amount of \$25,242.26

The Mayor asked if there is a motion to pay the bills. Lee Blanchard motioned to pay the bills as presented. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

N. Motion/Vote to Adjourn the Meeting

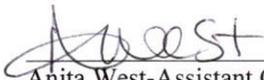
The Mayor asked the Council if there is a motion to adjourn the meeting. Pattie Berg motioned to adjourn the meeting. Ron Coleman seconded the motion. All said Aye. Meeting adjourned at 8:15 pm.



Michelle Stidham—Clerk-Treasurer



Mayor – Rick Nelson



Anita West-Assistant City Clerk